

ADDENDUM NO. 1

Date: November 4, 2025

UI PN: CP260022

TO THE RFQ DOCUMENT

For consulting services for the:

UNIVERSITY OF IDAHO

TENNIS COURTS IMPROVEMENTS

University of Idaho, Moscow, Idaho

To all Holders of the RFQ Document and/or Prospective Respondents:

The following changes, additions, and/or deletions are hereby made a part of the RFQ Document for the University of Idaho, **Tennis Courts Improvements** project at the University of Idaho, Moscow, Idaho, dated October 20, 2025, as fully and completely as if the same were fully set forth therein:

RFQ:

1. DELETE AND REPLACE the year listed in the last three dates from the **Proposed Schedule** sub-section:

Virtual Interviews: Wednesday-Thursday, December 10-11, ~~2026~~ 2025

Announce Final Selection: Monday, December 15, ~~2026~~ 2025

Pre-Proposal Conference: Thursday, December 18, ~~2026~~ 2025

(Author's Clarification Note: These dates were incorrectly written.)

Also, included is the sign-in sheet and presentation slides from the non-mandatory Pre-Submittal Conference Meeting held on November 3, 2025.

We look forward to receiving submittals which are **due on Friday, November 14, 2025 / 5:00pm PT.**

Thank you for your interest,

Ray Pankopf

Director, Architectural & Engineering Services

University of Idaho

REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL SERVICES

University of Idaho Tennis Courts Improvements

Pre-Submittal Conference: Monday, November 3, 2025 (Non-Mandatory) @ 10:00AM PT

Name	Company	Email	Phone Number
Zac Crist	The Land Group	zac@thelandgroupinc.com	208-939-4041
MIKE TERRELL	MT-LA	mterrell@mt-la.com	509 922-7449
Molly Teal	Architects West	mollyt@architectswest.com	208-667-9402
Bryce Olberding	Architects West	bryce@architectswest.com	208-818-1222
Drew Davis	KNIT	drew@KNITSTUDIOS.COM	208-410-0402
Sanne Louwers	IDAHO Tennis Coach	louwers@UIDAHO.EDU	727-358-6590
Raleigh Grossbaum	Idaho M Tennis	Raleigh@uidaho.edu	208-720-8277
Matt Proctor	UIDaho AES		
Lee Fleming	UIDaho AES		
Celine Acord	UIDaho AES		
<u>Virtual Attendees:</u>			
Ladd Schiess	JUB Engineers	lschiess@jub.com	
Bob Schafer	The Land Group	bob@thelandgroupinc.com	
Barry Zimmerman	Gensler	barry_zimmerman@gensler.com	
Allison Muntz	GHm Architects	allison@ghmarchitects.com	

Chris Walsh
 Terry Gawlik
 Guy Esser
 Trevor Fulton

UIDaho Athletics
 UIDaho Athletics
 UIDaho AES
 UIDaho Recreation



REQUEST FOR QUALIFICATIONS

Tennis Courts Improvements

Pre-Submittal Conference | November 3, 2025

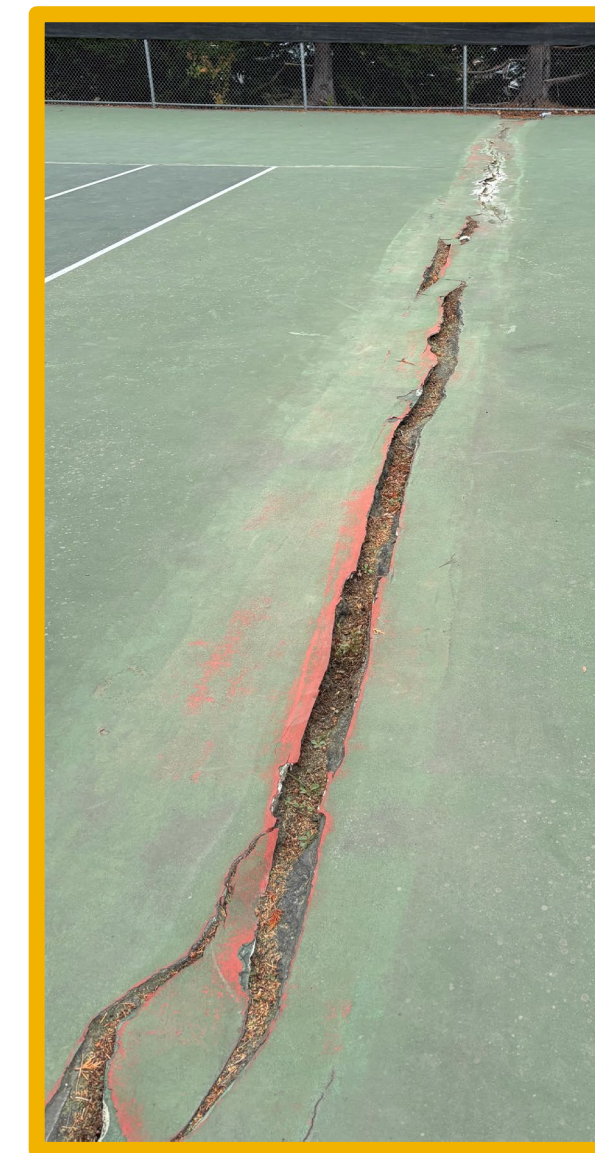
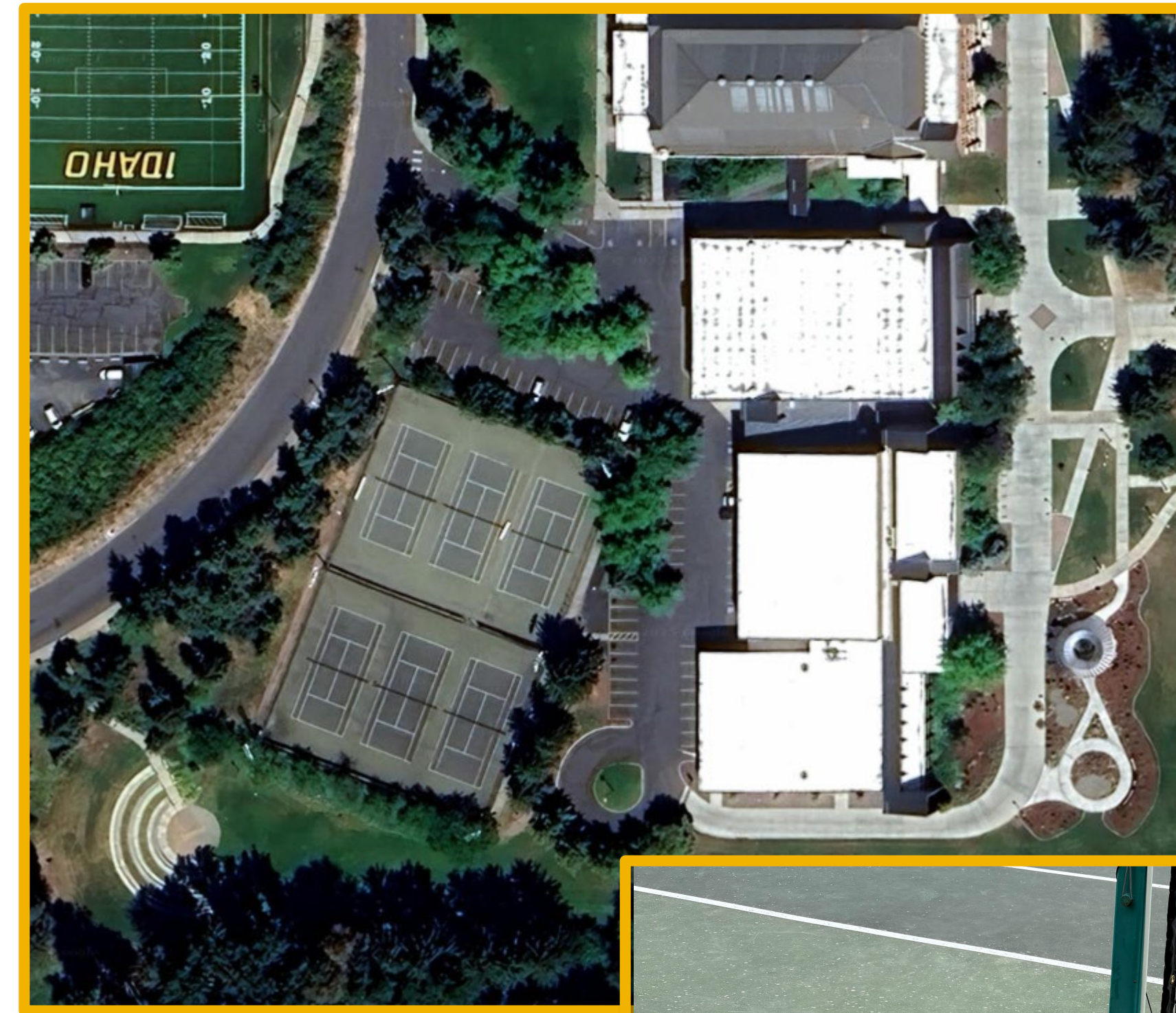


AGENDA

- I Introductions
- I Project Overview
- I Program & User Needs
- I Scope of Work
- I RFQ Timeline
- I Questions / Discussion

PROJECT OVERVIEW

- I Located by Physical Education Building off Rayburn St
- I Courts were built in the late 1980's, resurfaced in 2008
- I 3 out of 6 courts are unplayable – team travels to Lewiston
- I Geotechnical study completed in 2024
- I Desires: stable subgrade, post tension slab, court surfacing, lighting, fencing, landscape repairs
 - Stormwater updates/upgrades – coordination with Utility Concessionaire
- I Consider future phases: wind break/roof, locker rooms, storage, offices, etc.



PROGRAM & USER NEEDS

I Two varsity tennis teams

- Men's Team: 1-3 coaches, 8-9 athletes
- Women's Team: 2 coaches, 8-10 athletes
- All practices average 30 hours/week

I Host 8-9 matches in spring season

I Opportunities to host more tournaments

I Other Users:

- University Club Tennis Team: 30 members
- Open to the public 24/7 due to lighting
- Free weekly clinic: 40-60 people/week
- Junior clinics (M/T/W): 35 kids



SCOPE OF WORK

I Planning and Design Services

- Study location options
- Plan for additional phases

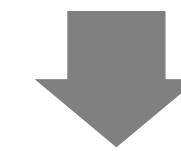
I Bidding and Award Assistance

- 3-6 month design process = June/July bidding
- Contract award = August

I Construction Administration

- Completion in January 2027

Planning & Design



Bidding & Award



Construction
Administration



Completion



EVALUATION PROCESS

INTERVIEWS: DECEMBER 10-11, 2025

- I Relevant Experience (25%)
- I Key Personnel (20%)
- I Project Understanding and Approach (20%)
- I Cost and Schedule Management (15%)
- I Design Quality and Innovation (10%)
- I References and Past Performance (10%)



RFQ TIMELINE

- I Pre-Submittal Conference: Monday, November 3, 2025 @ 10:00AM PT
 - *Addendum #1* *Tuesday, November 4, 2025*
- I Solicitation Protest Deadline: Wednesday, November 5, 2025 @ 5:00PM PT
- I Qualifications Due: Friday, November 14, 2025 @ 5:00PM PT
- I Virtual Interviews: Wednesday-Thursday, December 10-11, ~~2026~~ 2025
- I Announce Final Selection: Monday, December 15, ~~2026~~ 2025
- I Pre-Proposal Conference: Thursday, December 18, ~~2026~~ 2025 @ 9:30AM PT



University
of Idaho

QUESTIONS?

*RFQ SUBMISSIONS DUE BY
5:00PM PT, FRIDAY, NOVEMBER 14, 2025*