INSTRUCTIONS: This form is intended to be a template for completion by the applicant, followed by subsequent review by the Radiation Safety Officer, and then the Radiation Safety Committee. Please fill out all sections in sufficient detail for the Committee to determine whether the proposed authorization will comply with the applicable State of Idaho and United States Nuclear Regulatory Commission regulations and provisions.

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| **1. Applicant Information:** |  |
| Applicant: |  |
| Department: |  |
| Address: |  |
| Phone: |  |
| FAX: |  |
| Email: |  |
| Date: |  |
| Is the applicant a UI employee? |  |

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| **2. Type of Radiation Producing Equipment:**  Specify the following: manufacturer, model, serial number, power output (max), safety features, location of use, accessibility. Include a copy of the instrumentation specifications. |

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| **3. Description of Intended Use of Equipment:** Describe in sufficient detail how the instrument will be utilized. Indicate power output for common experiments and how safety features apply to usage. | | |
| **4. Personnel, Experience and Training:** List all users and include all experience (give timeframes) and training received for this type of equipment. | | |
| 5. Location of Use: Please include a figure showing location of intended use. Will this be restricted access? Show room safety features. | | |
| **6. Radiation Detection Instrumentation**: Is dosimetry required? Are surveys required? | | |
| **7. Personnel Safety:** List courses, steps needed to ensure safety, e.g. record keeping, additional training etc. | | |
| **8. Signatures:**  The following signatures are required. Your application will not be considered without the proper signatures. The application must be dated. By signing this application, you the applicant agree to these terms and conditions.  Note: The University of Idaho Radiation Safety Manual part 300.30 is included here for reference: “Departmental and College Responsibilities ‑ The department chair and college dean must also review and sign the application. Approval by the department chair and college dean affirms that he/she is aware of the research being conducted by the authorized user and that adequate facilities and equipment are available for this type of research. Departmental and college approval also affirms that if the authorized user is unable to pay any costs resulting from the use, acquisition, and storage of radioactive materials (e.g., resignation or termination of employment, insufficient teaching or research funding, etc.), the department and/or college has an obligation to pay these costs.” | | |
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| Applicant | Date | |
|  |  | |
| Department Head/Unit Administrator | Date | |
|  |  | |
| College Dean | Date | |